

**WILTON-LYNDEBOROUGH COOPERATIVE  
SCHOOL BOARD PUBLIC HEARING AND MEETING  
Tuesday, June 14, 2016  
Lyndeborough Central School-Multipurpose Room  
6:30 p.m.**

Present: *Geoff Brock, Harry Dailey, Matt Ballou, Jim Button, Mark Legere, Charlie Post, Joyce Fisk, and Carol LeBlanc.*

*Superintendent Christine Tyrie, Business Administrator Lise Tucker, Director of Student Support Services Betty Moore, Principals Brian Bagley, Tim O'Connell and Clerk Kristina Fowler*

**I. CALL TO ORDER**

Chairman Brock called the meeting to order at 6:30pm.

**II. PUBLIC HEARING-UNANTICIPATED REVENUE**

Chairman Brock opened the public hearing asking for any public comment.

Ms. Jessie Salisbury questioned how much there was Chairman Brock responded \$17,527 more than forecasted. He went on to say that what this hearing allows us to do is use the unanticipated funds in excess of the voted budget. Ms. Tucker added that it is basically grants. Chairman Brock further explained we are doing something different by having a hearing and that no we are not going to exceed our expenditures and clarified for Ms. Salisbury that the money will still be returned to the towns as usual therefore is no actual change.

Chairman Brock closed the hearing with no action taken by the Board as RSA 198:20-b gives the Board the authority to accept and expend, followed by a duty to disclose. The hearing closed at 6:32pm.

**III. ADJUSTMENTS TO THE AGENDA**

Superintendent Tyrie noted an additional resignation.

**IV. PUBLIC COMMENTS**

There was no public comment to report.

**V. BOOSTER CLUB OPERATION-SUSAN BOGDAN**

Ms. Susan Bogdan accompanied by Diane Testa, presented to the Board. Ms. Bogdan informed them the Booster Club is slowly trying to start a nonprofit and still working on building a membership. They are looking to support the athletic program and would be doing some fundraising. They have a goal to solicit for a golf cart and for fill to build the track "back up". The proceeds would go to the athletic director. The golf cart could carry injured players and non-mobile folks to the higher fields. She is asking if the Board would accept donations and allow signage to give credit of some sort to those who donate.

Ms. Tucker, said we can set an account up legally as a special revenue fund and restrict the purpose and have it come through the school district, run through the business office. We would need the receipts, disbursements and back up.

Discussion was had whether donations for things such as fill for the fields would be approved prior to the School Board having the opportunity to provide it or at least look at it in general.

Mr. Button noted the Facilities Committee was going to look at the overall athletic complex and this was going to be part of his report on the Facilities Committee later in the meeting. He noted there are a number

of things they would look at and go through the steps and Principal Bagley had suggested a committee could be formed.

Mr. Dailey was concerned about fundraising and that it may create an advisory situation with the Coop Connection as they may be fundraising at similar events. Ms. Bogdan responded that “Spanky’s” concession stand is not mobile and cannot serve the baseball field and we would never go to the soccer field unless it was to carry an injured person. If getting a golf cart can be a senior project that’s great.

*A MOTION was made by Mr. Ballou and SECONDED by Mr. Dailey to support the creation of WLC Warriors Booster Club with funds to be restricted into a special revenue account upon receipt from the Booster Club with Principal Bagley having the authority of the funds.*

*Voting: all aye; motion carried unanimously.*

In regard to the credit and signage, Mr. Dailey would like to see more structure around this, some sort of policy to better define it.

Ms. Bogdan will come up with something and report back.

Chairman Brock suggested that the Booster Club work with the Facilities Committee and see if it fits in our plan and Mr. Bagley may want to encourage them to get on the developing committee.

## **VI. BOARD CORRESPONDENCE**

Mr. Brock read an email from Kelly Eshback representing the Support Staff Union asking the Board consider a request from para professional staff to make an amendment to the existing contract for an equalized pay schedule for the upcoming 2016/17 school year.

This topic was discussed.

*A MOTION was made by Ms. Fisk and SECONDED by Mr. Post to deny the request from the Support Staff Union.*

*Voting: five ayes; two abstentions from Mr. Legere and Mr. Dailey, motion carried.*

It was noted there is not a representative present and Ms. Eshback had she was unable to attend the meeting. Superintendent Tyrie will ask if she would like to come and speak to the Board as they are inline to deny their request.

*A MOTION was made by Mr. Ballou and SECONDED by Mr. Button to rescind the denial of the request of the Support Staff Union.*

*Voting: five ayes; two abstentions from Mr. Legere and Mr. Dailey, motion carried.*

## **VII. CONSENT AGENDA**

### **a. Reports**

#### **i. Superintendent’s Report**

#### **ii. Principal’s Reports**

#### **iii. Treasurer’s Reports-February and March 2016**

The reports have been reviewed by the Board.

*A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to approve the consent agenda.*

*Voting: all aye; motion carried unanimously.*

## **VIII. ACTION ITEMS**

102                   **a. Approve Minutes of Previous Meetings**

103    *A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to approve the minutes of May 10,*  
104    *2016 as written.*

105    *Voting: all aye; motion carried unanimously.*

107    *A MOTION was made by Ms. LeBlanc and SECONDED by Mr. Button to approve the minutes of May 24,*  
108    *2016 as written.*

109    *Voting: all aye; motion carried unanimously.*

111                   **b. Student Handbook Changes**

112    Changes to the handbooks were reviewed and additional changes were recommended by the Board for  
113    clarification.

115    *A MOTION was made by Mr. Ballou and SECONDED by Mr. Dailey to approve the eligibility policies*  
116    *and student handbook with changes as discussed.*

117    *Voting: all aye; motion carried unanimously.*

119                   **c. Motion for Capital Reserve**

120    Ms. Tucker reported at a previous board meeting we discussed doing the WLC underground piping and  
121    out of those funds \$30,000 was coming out of the general fund and \$12,850 was coming out of capital  
122    reserve.

124    *A MOTION was made by Mr. Button and SECONDED by Ms. LeBlanc to remove \$12,850 from the*  
125    *Building and Equipment Roadway Capital Reserve as partial payment for replacement of oil tank delivery*  
126    *piping, remainder from the operating budget general fund.*

127    *Voting: all aye; motion carried unanimously.*

129    *The MOTION was AMMENDED by Mr. Dailey and SECONDED by Mr. Button to remove \$12,850 from*  
130    *the Building and Equipment Roadway Capital Reserve as partial payment for replacement of oil tank*  
131    *delivery piping, remainder from the operating budget general fund pursuant to the state mandate.*

132    *Voting: all aye; motion carried unanimously.*

134                   **d. Response to Email Sent to Board**

135    The Board received an email from Mr. and Mrs. Zoltko regarding the prices of breakfast and lunch meals.  
136    They are not present at the meeting. Members discussed the topic at length. They discussed quantity,  
137    price, and cost over the year, differences in menus, following the guidelines, quality, why lunches are not  
138    being purchased, budget, they have had two public meetings on this already. They determined they did  
139    not have enough data, and no action would be made.

141    They also discussed how they wish to have the public communicate with them via email. Mr. Ballou  
142    suggested more formality. It was determined that a change to the website will be made to indicate email  
143    communications should be directed to the Chairman (to answer) and Superintendent to be placed on the  
144    agenda for an upcoming meeting. Staff has a chain of command which they should follow. Board  
145    members should be going through the Chairman. There is a policy regarding board member emails which  
146    was read, BHE. He noted anytime you communicate to five members it is a meeting, and even setting up  
147    a meeting is considered Board business.

149                   **IX. SUMMATIVE BOARD EVALUATION**

150    The Board reviewed the results of the evaluation which were essentially the same as last year. Four  
151    members out of seven participated in the survey. There were no scores particularly high or low in any one  
152    category.

153  
154 **X. JUNE 27 AND JUNE 29 WORKSHOP INFORMATION**

155 The dates for the workshops will remain as scheduled and questionnaires should be sent to Mr. Ayers by  
156 next Tuesday.  
157

158 **XI. YEAR END FORECAST**

159 Ms. Tucker had given the Board three sheets for the Board to review, revenue surplus, unexpended fund  
160 expenditures and a memo for future savings. She reported a total for the general fund expenditures is  
161 \$234,484.59. We had savings from wages, and benefits including a premium holiday, savings on  
162 contracted services, and fuel and supplies. Those funds were used to do more infrastructures to prepare  
163 for wireless, iPads, chrome books and cabling. The savings from the “pooled money” funded through  
164 salaries and wages which represented transfers not completed yet. Savings in benefits is mostly due to  
165 “premium holiday” received for workers compensation. Dental insurance premiums decreased by 1% but  
166 budgeted at 3.5%. The savings in fuel at the elementary school is due to converting from oil to propane.  
167 This gave funds to do the WLC bleacher repairs, WLC gym destratification fans and WLC double wall  
168 piping system for the existing underground fuel storage tank. On the revenue side, (\$35,072.79) most is  
169 coming from e-rate our phones and internet, flex spending accounts not used, CAT Aid being more than  
170 estimated, additional Medicaid. “By adding the general fund unexpended and the revenue surplus  
171 together and an anticipated transfer for food service deficit of \$27,000, round those off to a whole number  
172 you end with \$242,600 in fund balance”.  
173

174 **XII. COMMITTEE REPORTS**

175 **i. Facilities Committee**

176 Mr. Button handed out documentation of annual projects from the Facilities Committee and reviewed the  
177 documents. He reviewed the charge of the committee and reported on the custodial plan, the recent  
178 walkthroughs done at the schools, a commitment to involve the athletic fields and ask the school board to  
179 look at that and come up with a plan. He reported the Facilities Committee had agreed to take the plowing  
180 discussion to the Budget Committee to seek advice as it is an unusual event. At that meeting the Budget  
181 Committee had made a motion and a recommendation and then an email went out that they will be  
182 holding another meeting to revisit this tomorrow in light of new information.  
183

184 Ms. Pomer from the Budget Committee stated that they were under the impression that the Board voted to  
185 pay Wilton \$7,000.  
186

187 Mr. Dailey noted his intent was not to sway the decision for them, we did not have a formal Board  
188 decision and no formal vote had been taken.  
189

190 Mr. Dailey commented the tax payers pay the same no matter what as long as it’s two thirds, one third it  
191 will not affect the tax payers or the highway department either way. The only way it would is if there was  
192 an inequity in the buildings.  
193

194 Mr. Post noted it affects the school district’s budget.  
195

196 This matter was further discussed.  
197

198 **ii. Budget Committee Liaison**

199 Mr. Dailey reported Ms. Tucker and Superintendent Tyrie went over the year end numbers. Ms. Edwina  
200 Hastings has been sworn in. There is another meeting scheduled for tomorrow.  
201

202 **iii. Elementary Building Renovation Committee**

Mr. Dailey reported the committee met last Friday and went over the outstanding issues. The carpet in the music room will be removed on the 20th, (scrape the mastic and replace it). There are about 10 other minor issues but August 15 is the drop dead date. Hutter seems to think this is doable. The committee spent a little time discussing the windows and about how they are operating. There is still a little bit of gapping. Other than that he feels pretty confident and hopefully it will be 100% complete and payment will not be made until this happens.

The information from the Facilities Committee walkthroughs was shared with the Building Committee.

### **XIII. RESIGNATIONS / APPOINTMENTS / LEAVES**

#### **a. Resignations**

**i. Tara Roper-FRES 4<sup>th</sup> Grade Teacher**

**ii. Dolores Fox-WLC HS English Teacher/CIA**

*A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to accept the resignations of teachers, Ms. Tara Roper and Ms. Dolores Fox, CIA with regret.*

*Voting: all aye; motion carried unanimously.*

#### **b. New Hires-FYI**

**i. Amber Casavant, BCBA**

**ii. Heidi Kemmerer-LCS-Instructional Aide**

Superintendent Tyrie reviewed with the Board the new addition of Ms. Amber Casavant, BCBA. She explained that extended K it appears not only can we support an aide but we really need one. The contract will be on hold until the numbers are firm in the fall. There are currently 19 with 5 in the pipeline. The fee is \$225 and the breakeven calculated is 18 students.

### **XIV. PUBLIC COMMENTS**

There was no public comment to report.

### **XV. ADJOURNMENT**

*A MOTION was made by Mr. Dailey and SECONDED by Mr. Post to adjourn the Board meeting at 8:43pm.*

*Voting: all aye; motion carried unanimously.*

*Respectfully submitted,*

*Kristina Fowler*